

# NESDIS COOPERATIVE INSTITUTES **ADMINISTRATORS** WORKSHOP

June 16-17, 2009  
Cooperative Institute for Research in the Atmosphere (CIRA)  
Colorado State University, Foothills Campus  
Fort Collins, CO 80523

## AGENDA

### June 16, 2008 (Tuesday)

#### \*\*\*\*\* Joint Administrators & Directors \*\*\*\*\* (Directors Conference Room – CIRA Building)

8:15	Registration and Continental Breakfast (Administrators & Directors)	
9:00	Welcome and Logistics	Stephens & McInnis-Efaw
9:15	Meeting Goals	Guch
9:30	CI Re-Competitions: Experiences, Lessons Learned, Issues and General Discussion	Miller Lead
10:30	Break	
11:00	Reporting and Other Topics of Interest to All	Brown/Guch/Hay
12:00	Lunch (catered) CIRA Electronic Poster Session	All

#### \*\*\*\*\* Administrators Meeting Session 1 \*\*\*\*\* (Riehl Conference Room, ACRC Building Room 211)

1:15	Review of Action Items from Maryland 2008 meeting	Hay
1:45	Review of Progress Report Format/General Items (Reporting period discussion)	Hay
2:45	Break	All
3:00	Open Discussion	All
4:45	Adjourn	
6:00	Group Dinner at Jay's Bistro and Walk Across to "Old Town" Fort Collins for Dessert	All

# NESDIS COOPERATIVE INSTITUTES ADMINISTRATORS WORKSHOP

June 17, 2008 (Wednesday)

\*\*\*\*\* Administrators Meeting Session 2\*\*\*\*\*  
(Riehl Conference Room, ACRC Building Room 211)

8:15	Continental Breakfast (Served in CIRA Building)	
8:30	NOAA Grants Management Division (GMD) Update • Obligation reporting • Grantee closeout requirements	Brown
9:30	Break	
9:45	NESDIS CI Formal Recompetition Schedule	
10:45	TBD (Hot Items/Lawyers/New Appointments)	
11:45	Lunch (CIRA Building/Directors Conference Room)	All
1:00	NOAA & University Administrators to meet separately • Identify issues/action items (Hay & McInnis-Efaw as respective Leads)	All
2:00	Action Items for 2010 Meeting	Hay
3:00	Campus/Building Tour	All
4:00	Adjourn	